



**GOVERNMENT OF SINDH**  
**SERVICES, GENERAL ADMINISTRATION &**  
**COORDINATION DEPARTMENT**

Karachi, dated, 04-11-2021

**NOTICE INVITING TENDER**

The Services, General Administration & Coordination Department, Government of Sindh, invites Sealed Tenders on the prescribed Performa from the firms registered with Tax Collecting Authorities to be purchased from Section Officer (General), SGA&CD @ Cost of Rs.1,000/- (Non-Refundable) through pay order from the 1st day of publication of this Notice up to **04.11.2021**, for the purchase of Furniture & Fixture, Plant and Machinery / Hardware (Computer Equipments) for SGA&CD's offices, the details are given as under:-

**DETAILS / SPECIFICATION OF ITEMS**

**A. PLANT & MACHINERY**

| SR. NO. | DESCRIPTION                  | SPECIFICATION                                                                                                                       | QUANTITY         | AMOUNT A/U | TOTAL AMOUNT |
|---------|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|------------------|------------|--------------|
| 1.      | Photocopier (Normal Machine) | Black & white multifunction photocopier machine 27 PPM 2GB memory capacity 600 DPI.                                                 | (Three)<br>03    |            |              |
| 2.      | Split A.C 2.0 Ton            | Low noise wall mounted Led display 03 years compressor warranty 2 Ton.                                                              | (Two)<br>02      |            |              |
| 3.      | Split A.C 1 Ton              | Low noise wall mounted Led display 03 years compressor warranty 1 Ton.                                                              | ( Nine)<br>09    |            |              |
| 4.      | Fax Machine                  | Laser Facsimile with (600 dpi) Laser printing (600 dpi)High-speed transmission Laser copier functions                               | (Seven)<br>07    |            |              |
| 5.      | Laser Projector 5000L        | 4K picture, TI DLP digital light processing technology large projection size Ultra short-focus, free wiring vivid 3000 : 1 contrast | (One)<br>01      |            |              |
| 6.      | Water Dispenser              | Cold and hot Water top Loading with fridge glass holder and quick cooling.                                                          | (Nineteen)<br>19 |            |              |
| 7.      | LED TV 43"                   | Smart / Android Narrow Bezel (Four side) USB Media Player (2 Ports) HDMI*2Protection level (light, surge, humidity)                 | (Two)<br>02      |            |              |

SECTION OFFICER (GEN)  
SERVICES GENERAL ADMINISTRATION 1  
& COORDINATION DEPARTMENT  
GOVERNMENT OF SINDH

## **TERMS AND CONDITIONS**

1. Interested bidders registered with Sales Tax & Income Tax Department can obtain the bidding documents from the addressed mentioned below or download from SPPRA website ([www.ppms.pprasinhd.gov.pk](http://www.ppms.pprasinhd.gov.pk)) on payment of tender fee Rs.1000/- through pay order only in favour of procuring agency i.e., Section Officer (General), (SGA&CD) at 2<sup>nd</sup> Floor Sindh Secretariat Building No.1, Shahrah-e-Kamal Atta turk Road, Karachi.
2. Bids are invited on single stage two envelop process (Technical & Financial Proposals).
3. Financial proposal of bids found technically non-responsive by the Technical Committee shall be returned un-opened to the respective bidders.
4. In case Government announces any public holiday on scheduled dates, the tender will be submitted and opened on the next working day as per usual schedule in accordance with rules Rule-41(3) of SPP Rules, 2010 amended in 2019.
5. Performance Security shall be 10% of contract price.

|    |                                                       |                                                                                                                                              |
|----|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| 6. | Place of issuance of Bids Documents & opening of bids | <b>Section Officer (General) SGA&amp;CD at 2<sup>nd</sup> Floor Sindh Secretariat Building No.1, Shahrah-e-Kamal Atta Turk Road, Karachi</b> |
|    | Bid security                                          | <b>2% of bid price (Pay Order) in the name of Section Officer (General) SGA&amp;CD</b>                                                       |
|    | Bid validity period                                   | <b>90 days.</b>                                                                                                                              |

7. Services, General Administration & Coordination Department, Government of Sindh reserves the right to reject any or all bids and enhance / reduce the quantity from the tender enquiry as per SPPRA Rules 2010 (amended 2019).
8. Annual turnover of last three years amounting to Rs.500,000/-
9. Provide Affidavit that firm is not black listed.
10. years' experience Certificate of supplying items in relevant field is required.

**(FAWAD MUHAMMAD JUNEJO)**  
**SECTION OFFICER (G)**

SECTION OFFICER (GEN)  
SERVICES GENERAL ADMINISTRATION  
& COORDINATION DEPARTMENT  
GOVERNMENT OF SINDH



**GOVERNMENT OF SINDH  
SERVICES, GENERAL ADMINISTRATION &  
COORDINATION DEPARTMENT**

**Karachi dated the: 28<sup>th</sup> December, 2020**

**NOTIFICATION**

NO.SO(G)(SGA&CD) Tender (SNE)2020-21- With the approval of the Competent Authority, the Government of Sindh has been pleased to constitute a **Procurement-cum-Technical Committee** comprising of the following officers & TOR(s) to ensure fairness and transparency in the process of procurement and supply of furniture, plant and machinery/hardware (computer equipments), in accordance with SPPRA Rules/Policy & S.O.P :-

- |   |                                                                                   |                  |
|---|-----------------------------------------------------------------------------------|------------------|
| 1 | Deputy Secretary (B&A), SGA&CD                                                    | Chairman         |
| 2 | Representative of Industries Department not below the rank of BS-18               | Member           |
| 3 | Representative of Information & Technology Department not below the rank of BS-18 | Member           |
| 4 | Representative of Central Record Room (CRR) SGA&CD                                | Member           |
| 5 | Section Officer (General) SGA&CD                                                  | Member/Secretary |

**Terms of reference:**

- ✓ To prepare/decide specifications and terms and conditions of tender and publication of tender in the leading newspapers in accordance with SPPRA rules.
- ✓ To prepare tender/bidding documents in accordance with SPPRA Rules.
- ✓ To open tenders as envisaged in SPPRA Rules.
- ✓ To finalize the vendor/procurement and submit proposal for approval of competent authority.
- ✓ To ensure proper completion of work in accordance with SPPRA rules.

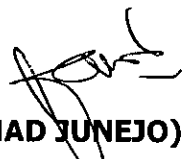
**SECRETARY (G.A)  
GOVERNMENT OF SINDH**

**NO.SO(G)(SGA&CD) Tender (SNE)2020-21,**

**dated the: 28<sup>th</sup> December, 2020**

A copy is forwarded for information & necessary action to:-

1. The Secretary Industries Department, Government of Sindh with the request to kindly depute a representative not below the rank of BS-18.
- ✓ 2. The Secretary Information & Technology Department, Government of Sindh with the request to kindly depute a representative not below the rank of BS-18.
3. The Chairman / All the Members of the Committee.
4. The Director, Central Record Room (CRR) SGA&CD
5. P.S to Secretary (GA), SGA&CD.
6. Office Order File.

  
**(FAWAD MUHAMMAD JUNEJO)**  
SECTION OFFICER (GENERAL)



**GOVERNMENT OF SINDH  
SERVICES, GENERAL ADMINISTRATION &  
COORDINATION DEPARTMENT**

**Karachi, dated the 28<sup>th</sup> December, 2020**

**NOTIFICATION**

NO.SO(G)(SGA&CD) Tender (SNE)2017-18: With the approval of the Competent Authority, the Government of Sindh has been pleased to constitute a "**Complaint Re-dressal Committee**", in terms of Rule-31 sub-section 1, 2a & 2b of Sindh Public Procurement Rules-2017 as per following composition and TORs :-

**Complaint Redressal Committee**

- |                                                                            |                    |
|----------------------------------------------------------------------------|--------------------|
| 1. Additional Secretary (G.A), SGA&CD.                                     | Chairperson        |
| 2. Representative of Accountant General Sindh not below the rank of BS-18. | Member             |
| 3. Section Officer (CTC), SGA&CD.                                          | Member / Secretary |

**TERMS OF REFERENCES**

- i. Monitoring and handling the complaint, if any, from a bidder during the process of the pre-qualification of bidders for the procurement/tendering of furniture, plant and machinery/hardware (computer equipments) in respect of the SGA&CD.
- ii. Settlement of a dispute and the redressal of a grievance, if any, as received from a bidder / bidders during the process of the Procurement of goods and services for the SGA&CD, Government of Sindh, under the prevailing rules & procedures.

**SECRETARY (G.A)  
GOVERNMENT OF SINDH**

**NO.SO(G)(SGA&CD) Tender (SNE)2020-21,**

**dated the: 28<sup>th</sup> December, 2020**

A copy is forwarded for information & necessary action to:-

1. The Accountant General, Sindh, Karachi with the request to kindly depute a representative not below the rank of BS-18.
2. The Chairman / All the Members of the Committee.
3. The Director, Central Record Room (CRR) SGA&CD.
4. P.S to Secretary (GA), SGA&CD.
5. Office Order File.

  
**(FAWAD MUHAMMAD JUNEJO)**  
SECTION OFFICER (GENERAL)