



**SINDH IRRIGATION & DRAINAGE AUTHORITY (SIDA)**  
**JOB OPPORTUNITIES ON CONTRACT BASIS**  
**Expression of Interest**



Sindh Irrigation & Drainage Authority is an autonomous body established under the provision of Sindh Water Management Ordinance -2002, and will implement "Water Sector Improvement Project (WSIP-I). To implement the above Project, the Sindh Irrigation & Drainage Authority invites curriculum vitas from the motivated and dynamic professional candidates who fulfill the prescribed requirements and o work in Area Water Boards situated at Ghotki, Mirpurkhas & Badin, on contract basis.

S. #	NAME OF POSITIONS	EDUCATIONAL QUALIFICATIONS	EXPERIENCE
1.	<b>General Manager (Operation)</b> <b>(Three Positions)</b> Salary Rs: 60,000/- (Maximum)	B.E Civil/Agriculture, Masters in (Water Recourse Management/Hydraulics/ Irrigation & Drainage / Agriculture), Engineering will be preferred.	The Candidate should have at least 10 years progressively responsible professional experience in irrigation, drainage and flood protection facilities through participatory management, knowledge of planning, designing, supervision, contract management of projects in relevant fields, implementation of different projects in the sector, to demonstrate possession of the knowledge and abilities. He should monitor, plan and implement the operation and maintenance process of the irrigation, drainage and flood protection works.
2.	<b>General Manager (Finance / Admin / Customer Relation)</b> <b>(Three Positions)</b> Salary Rs: 60,000/- (Maximum)	Accountancy (Chartered Accountant) certified Accountant or cost and Management Accountant/ MBA major in Finance. Computer Literacy required.	At Least 10 years at Senior Management level in a major enterprises or parastatal Organization. At least 05 years of these would have been spent in large Organization for financial matters
3.	<b>Manager HRD</b> <b>(Three Positions)</b> Salary Rs: 30,000/- (Maximum)	MBA major subject in HR or Masters in Social Sciences with Law Degree preferred.	At least 05 years experience in HRD public or private organizations including services rules, personnel records, disciplinary matters (hiring, developing, promoting, salary matters), staff performance evaluation, etc.
4.	<b>Manager Customer Relations</b> <b>(Three Positions)</b> Salary Rs: 30,000/- (Maximum)	MBA major subject of Marketing / Master in Social Sciences with Law degree preferred.	05 years successful experience in any major enterprise in the department of Customer Relations. Knowledge of personnel Rules and Regulations of AWB and Government.
5.	<b>Assistant Manager HRD</b> <b>(Six Positions)</b> Salary Rs: 20,000/- (Maximum)	MBA major subject in HR/Masters in Social Sciences/MPA.	At least 03 to 05 years experience in public or private organizations including services rules, and general personnel affairs. He will assist Manager HRD in all aspects.
6.	<b>Assistant Manager (Finance &amp; Accounts)</b> <b>(Six Positions)</b> Salary Rs: 20,000/- (Maximum)	MBA Finance / M.Com.	At least 03 to 05 years relevant experience
7.	<b>Assistant Manager (Social Mobilization)</b> <b>(Twenty Positions)</b> Salary Rs: 20,000/- (Maximum)	Masters preferably in Social Sciences	At least 3 years experience in relevant field
8.	<b>Assistant Manager (Communication)</b> <b>(Three Positions)</b> Salary Rs: 20,000/- (Maximum)	Degree with major course in Mass Communication / Public Relations or business Administration or Master in Social Science with media experience.	At least 3 years experience in relevant fields to deal with information and communication programs to the public, print and electronic media.

9.	<b>Assistant Manager I.T (Three Positions)</b> Salary Rs: 20,000/- (Maximum)	BCS / BE in Computer Science or a related field / B.Com.	03 years of experience in administrating a window based local Area Network and supporting and users in an Organization of repute. To implement strategy and day to day management of AWB system including database networks, technical support and maintenance.
10.	<b>Program Assistant (Eighteen Positions)</b> Salary Rs: 10,000/- (Maximum)	Graduate or a related field. Computer Literacy required	01 year of experience in related field
11.	<b>Help Desk Operator (Three Positions)</b> Salary Rs: 10,000/- (Maximum)	Graduate, Computer literacy required	01 year of experience in related field

**Other information:**

- All above positions will be filled in on contract basis initially for 03 years period and extendable for project period / 5 years based on the performance.
- Age for all positions will be preferably 55 years, however age can be relaxed for SIDA and Area Water Boards staff
- Should be Computer literate and knowledge of e-mail and internet.
- Proficiency in English and good communication skills and report writing is essential.
- At least Second Division Degree in education career.
- Should have knowledge of procurement procedure of government as well as International Donors.
- Other terms and conditions will be mentioned in the offer letter and Service Contracts.
- No TA/DA will be given for test / interview or joining.
- Candidates already working in Government Departments or Project employees should send their CVs through their present employer.
- Only Short-listed Candidates will be called for test / interviews.
- Only Candidates domiciled in Sindh Province will be eligible.
- Other details (TORs of each position) may also be visited on SIDA website: [www.sida.org.pk](http://www.sida.org.pk).
- Candidates possessing above qualification and experience as required may send their CVs only on the following address on or before **15 days** of the publication of this E.O.I. Applications can also be sent via E-Mail as given below.

**Note**

1. The process for selection of suitable candidates project staff will be carried out in transparent manner through Project Management Consultant/Procurement Agent (PMC/A) appointed by Govt. of Sindh under the project with all clearances necessary from the approving authority.
2. Name of the post applied for, should be mentioned on the left side of envelope and send separate application for each post.
3. Those who had applied earlier in SIDA for same positions may apply a fresh.

**Office Manager**  
**Project Management Consultant / Procurement Agent (PMC/A)**  
**Project Coordination and Monitoring Unit (PCMU)**  
**Water Sector Improvement Project (WSIP)**  
**2<sup>nd</sup> Floor Bureau of Statistics Building, 13, Block-8, Chaudhry Khaliquzzaman Road,**  
**Clifton, Karachi.**  
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