



**GOVERNMENT OF SINDH
SERVICES, GENERAL ADMINISTRATION &
COORDINATION DEPARTMENT**

NOTIFICATION

No. SO(C-IV)SGA&CD/4-28/07 In supersession of this department's Notification of even number dated 10th September, 2007 and in exercise of the powers conferred by Sub-Section (1) of the Section 18 of the National Disaster Management Act, 2010, the Government of Sindh is pleased to re-constitute the District Disaster Management Authority (DDMA) for every district under the chairmanship of Deputy Commissioner, with the following composition and ToRs:

1.	Deputy Commissioner	Chairman
2.	Member of National Assembly of the District concerned (One)	Member
3.	Member of Provincial Assembly of the District concerned (One)	Member
4.	Senior Superintendent of Police	Member
5.	Additional Deputy Commissioner-I / II	Member / Secretary
6.	Chief Municipal Officer	Member
7.	Chief Officer (District Council)	Member
8.	Superintendent Engineer (Works & Services)	Member
9.	District Health Officer	Member
10.	District Education Officer	Member
11.	District Officer (Social Welfare)	Member
12.	District Officer (Livestock)	Member
13.	Deputy Director (Civil Defence)	Member
14.	Executive Engineer (Irrigation)	Member
15.	Assistant Director Local Government	Member
16.	Cantonment Officer (if any)	
17.	2 Representatives from Business Community (President of District Chamber of Commerce / FPCCI)	Members
18.	3 Representatives from Civil Society Organization (Hilal-e-Ahmer, philanthropists etc.)	Members
19.	2 Representations from Agriculturists	Members

Representatives / Members at S.No: 17-19 will be selected by the concerned Divisional Commissioner in consultation with all the elected representatives of the respective District.

Terms of Reference:

- Prepare a disaster management plan including district response plan for the district;
- Coordinate and monitor the implementation of the National Policy, Provincial Policy, National Plan, Provincial Plan and District Plan;
- Ensure that the areas in the district vulnerable to disasters are identified and measures for the prevention of disasters and the mitigation of its effects are undertaken by the departments of the Government at the district level as well as by the local authorities;
- Ensure that the guidelines for prevention, mitigation, preparedness and response measures as laid down by the National Authority and the Provincial Authority are followed by all departments of the Government at the district level and the local authorities in the district;

(Contd. Page-2)

26/06
AS/T
D. Mansoor
W. Patel

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Date: 01/07/14

(c) Give directions to different authorities at the district level and local authorities to take such other measures for the prevention or mitigation of disasters as may be necessary;

(f) Lay down guidelines for preparation of disaster management plans by the departments of the Government at the districts level and local authorities in the district;

(g) Monitor the implementation of disaster management plans prepared by the Departments of the government at the district level;

(h) Lay down guidelines to be followed by the Departments of the Government at the district level;

(i) Organize and coordinate specialized training programmes for different levels of officers, employees and voluntary rescue workers in the district;

(j) Facilitate community training and awareness programmes for prevention of disaster or mitigation with the support of local authorities, governmental and non-governmental organizations;

(k) Set up, maintain, review and upgrade the mechanism for early warnings and dissemination of proper information to public;

(l) Prepare, review and update district level response plan and guidelines;

(m) Coordinate with, and give guidelines to, local authorities in the district to ensure that pre-disaster and post-disaster management activities in the district are carried out promptly and effectively;

(n) Review development plans prepared by the Departments of the Government at the district level, statutory authorities or local authorities with a view to make necessary provisions therein for prevention of disaster or mitigation;

(o) Identify buildings and places which could, in the event of disaster situation be used as relief centres or camps and make arrangements for water supply and sanitation in such buildings or places;

(p) Establish stockpiles of relief and rescue materials or ensure preparedness to make such materials available at a short notice;

(q) Provide information to the Provincial Authority relating to different aspects of disaster management;

(r) Encourage the involvement of non-governmental organizations and voluntary social-welfare institutions working at the grassroots level in the district for disaster management;

(s) Ensure communication systems are in order, and disaster management drills are carried out periodically; and

(t) Perform such other functions as the Provincial Government or Provincial authority may assign to it or as it deems necessary for disaster management in the District.

ADDITIONAL POWERS OF DISTRICT AUTHORITY

- (a) Give directions for the release and use of resources available with any department of the Government and the local authority in the district;
- (b) Control and restrict vehicular traffic to, from and within, the vulnerable or affected area;
- (c) Control and restrict the entry of any person into, his movement within and departure from, a vulnerable or affected area;

- (d) Remove debris, conduct search and carry out rescue operations;
- (e) Provide shelter, food, drinking water and essential provisions, healthcare and services;
- (f) Establish emergency communication systems in the affected area;
- (g) Make arrangements for the disposal of the unclaimed dead bodies;
- (h) Direct any Department of the Government of the Province any authority or body under that Government at the district level to take such measures as are necessary in its opinion.
- (i) Require experts and consultants in the relevant fields to advise and assist as it may deem necessary;
- (j) Procure exclusive or preferential use of amenities from any authority or person;
- (k) Construct temporary bridges or other necessary structures and demolish structures which may be hazardous to public or aggravate the effects of the disaster;
- (l) Ensure that the non-governmental organizations carry out their activities in an equitable and non-discriminatory manner;
- (m) Take such other steps as may be required or warranted to be taken in such a situation.

SAJJAD SALEEM HOTIANA
CHIEF SECRETARY SINDH

No. SO(C-IV)SGA&CD/4-28/07

Karachi dated the 24th June, 2014.

A copy is forwarded for information and necessary action to: -

- The Chairman, National Disaster Management Authority, Prime Minister's Secretariat, Islamabad.
- The Additional Chief Secretary (Dev.), P&D, Government of Sindh, Karachi.
- The Senior Member (including all members), Board of Revenue, Sindh
- The Administrative Secretaries to Government of Sindh(all) *I-T*
- The Principal Secretary to Governor Sindh, Karachi.
- The Principal Secretary to Chief Minister Sindh, Karachi.
- The Inspector General of Police, Sindh, Karachi.
- The Director General Provincial Disaster Management Authority, Sindh, Karachi.
- The Commissioner (all).
- The DCs / SSPs /(all in Sindh)
- The Chairman / Member (all) of the PDMC.
- The Chairman/members (all) of the DDMA.
- The Headquarters 5 Corps, Karachi.
- The Deputy Secretary (Staff) to Chief Secretary Sindh, Karachi.
- The PS to Chief Secretary Sindh.
- The PS to Secretary (I&C), SGA&CD, Government of Sindh, Karachi.
- Master File.

Owais Nazir
24/6/14
(Owais Nazir Mughal)
SECTION OFFICER (C-IV)