



**GOVERNMENT OF SINDH  
SERVICES, GENERAL ADMINISTRATION &  
COORDINATION DEPARTMENT**

Karachi, dated the 3rd January, 2017.

**NOTIFICATION**

**NO.SO(C-IV)/SGA&CD/4-16/08** In pursuance to the instructions contained in the Filed Operation Plan for 6<sup>th</sup> Population and Housing Census issued by Pakistan Bureau of Statistics, Statistics Division, Government of Pakistan, the Government of Sindh is pleased to constitute "**Administrative District Census Coordination Committee**" to coordinate in the matters of National Census Operation to ensure smooth & accurate conduct of 6<sup>th</sup> Population and Housing Census, within the respective district of province of Sindh, with the following composition and TORs:-

1.	Deputy Commissioner of the respective district (to act as District Census Coordinator)	Chairman
2.	Senior Superintendent of Police / Superintendent of Police of the respective district	Member
3.	Officer to the rank of Major from Pakistan Army	Member
4.	All Census District Officers including Cantonment Executive Officers	Member
5.	District School Education Officer (Primary / Elementary, Secondary & Higher Secondary )	Member
6.	Elected representative of local bodies	Member
7.	Representative of Pakistan Bureaus of Statistics, Assistant Census Commissioner / Statistical Officer	Member/ Secretary
8.	Any co-opted Female from Government or Private Organization or NGO	Member

**Terms of References:**

- i) To review the progress of census activities and initiate appropriate action in the respective area of jurisdiction/district.
- ii) To maintain liaison in census activities with the Divisional Administration.
- iii) To make recommendation for improving the quality of census data.
- iv) To supervise Training of Field Staff, distribution and retrieval of Census Documents.
- v) Participative supervision will be carried out by filling up at least 15 forms (Field Quality Control-FQC) from randomly selected households during Population and Housing Census Operation in their areas of jurisdiction by each Member of the team and report to this effect be submitted to the Chairman of the respective committee for taking remedial steps, if require.
- vi) To ensure complete coverage of population in their area of jurisdiction.
- vii) To ensure timely completion of census operation in their respective division in the province of Sindh.
- viii) To monitor and control/check under or over enumeration.
- ix) To ensure coverage of homeless and mobile population on the last day of enumeration and preparation of a Summary Results on REN-2 by Enumerators.
- x) To conduct regular meetings of the Administrative District Census Coordination Committee.

**RIZWAN MEMON-  
CHIEF SECRETARY SINDH**

Secy. I.T. Dy. No 20996  
Dated: 05-01-2018  
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NO.SO(C-IV)/SGA&CD/4-16/08

Karachi, dated the 3rd January, 2017.

A copy is forwarded for information and necessary action to:-

- 1) The Additional Chief Secretary (Dev.), P&D Department, Government of Sindh, Karachi.
- 2) The Senior Member, Sindh Board of Revenue, Karachi.
- 3) The Member (Censuses & Surveys), Pakistan Bureau of Statistics, Statistics Division, Government of Pakistan, Islamabad.
- 4) The Principal Secretary to Governor Sindh.
- 5) The Principal Secretary to Chief Minister Sindh.
- 6) The Administrative Secretaries (all), Govt. of Sindh, Karachi.
- 7) Headquarters 5 Core, Karachi
- 8) The Inspector General of Police, Sindh.
- 9) The Commissioners (all) \_\_\_\_\_ in Sindh.
- 10) The Provincial Census Commissioner Sindh, Karachi.
- 11) The Deputy Commissioners (all) \_\_\_\_\_ in Sindh.
- 12) The Chairman / Members (all) of the Committee.
- 13) The Deputy Secretary (Staff) to Chief Secretary Sindh.
- 14) P.S. to Chief Secretary, Sindh.
- 15) P.S. to Secretary (I&C), SGA&CD.
- 16) Master file.

(WAZIR AHMED BROHI)  
SECTION OFFICER (C-IV)  
Ph: No.021/99222379