

**APPLICATION FOR THE POST OF SECRETARY / CONTROLLER OF  
EXAMINATION, IN EDUCATION BOARDS IN SINDH**  
(Please mention the name of post and the board applied for)

(The Applicant can add more lines in the proforma wherever required)

**1. General Information of Applicant**

Name				Father's name	
Date of Birth	D.D	M.M	YYYY	CNIC NO.	
Correspondence Address					
Contact No.	Mobile				
	Landline				
Email					

**2. Educational Qualification**

Qualification	Year	% Achieved	University	Subject / Topic of Specialization

**3. Present Position**

Present Position Held	Organization	From (date)	Total Experience (In Years and Months)

**4. International Academic Exposure. If any**

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**5. Administrative Post(s) Held (on full time basis)**

Sr. No.	Post	Organization	Duration	
			From (Date)	To (Date)

**6. Projects executed by the Applicant (Attach list)\_**

	Completed (No.)	Under Process (No.)
National		
International		

## 7. Area of Specialization (Upto 100 words)

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## 8. Scholarship (S)/ Award (s)/ Member (s)/ Fellowship (s) etc. of Academic Societies

Sr. No	Name of Award/ Fellowship etc.	Year of Award	Awarded by

## 9. Detail of Referees, if any

Sr. No	Name of the Referee	Post Held by Referee	Email	Phone No.	Mobile

## 10. Your Vision for the Education Board (Upto 200 Words)

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I, hereby, declare that all the statements/ particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare any fully understand that in the event of any information furnished being found false or incorrect at any state, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of Vice-Chancellor as per Act/ Statutes etc. and other applicable rules.

Place:

(Signature of the Applicant)

Date:

Note: All columns should be filled in by typing out.

Total No. of pages (A-4 size) of the application should not exceed 10 pages.

## POSITION OF SECRETARY AND CONTROLLER OF EXAMINATIONS

The Government of Sindh, invites applications from accomplished, strongly motivated academic leaders and administrators for the position of Secretary and Controller of Examinations in following Education Boards in Sindh :-

	Name of Board	Posts	
		Secretary	Controller of Examination
1.	Board of Intermediate Education, Karachi	Secretary	Controller of Examination
2.	Board of Secondary Education, Karachi	Secretary	Controller of Examination
3.	Board of Intermediate & Secondary Education, Hyderabad	Secretary	Controller of Examination
4.	Board of Intermediate & Secondary Education Sukkur	Secretary	Nil
5.	Board of Intermediate & Secondary Education Larkana	Secretary	Controller of Examination
6.	Board of Intermediate & Secondary Education Mirpurkhas	Secretary	Controller of Examination
7.	Sindh Board of Technical Education, Karachi	Secretary	Controller of Examination

### **Qualifications and Experience :**

(i) Master's Degree OR Bachelor's Degree with B.Ed with 12 years teaching & administrative experience in BPS-17 or above, of which at least 5 years experience in teaching is essential. Academic qualification must not be below 2<sup>nd</sup> Class.

(ii) Maximum Age limit: 55 years.

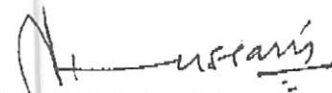
### **Terms of the Appointment:**

This will be a contract appointment for a period of four years. He will be entitled to draw salary equivalent to BPS-19 (Minimum)

**Application:** Experienced candidates capable of taking up the challenge of this position may apply by submitting application on prescribed format, which can be downloaded from website: [www.sindh.gov.pk](http://www.sindh.gov.pk) or [www.cmsindh.gov.pk](http://www.cmsindh.gov.pk).

### **Note:**

1. Last date for submission of application is 25<sup>th</sup> October, 2015.
2. Those already in Government service are required to apply through proper channel.
3. Government reserves the right to withdraw any of the above post, if justifiable reasons arise.
4. Those who have applied in response to advertisement published in newspapers in September 2014 for the post of Secretary and Controller of Examination should apply afresh.

  
**SECRETARY TO CHIEF MINISTER  
FOR UNIVERSITIES & BOARDS  
GOVERNMENT OF SINDH**